

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, February 24, 2004**

CALL TO ORDER AND ATTENDANCE

The regular semimonthly Architectural Review Board meeting was held on Tuesday, February 24, 2004, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Sandbeck, Mr. Walker, Mr. Spence, and Mr. Watson. Mr. Durbin and Mr. Pons were absent. Also present was Zoning Administrator Murphy and Zoning Officer Beck.

CONSENT AGENDA

ARB #04-017 CWF/100 Visitor Center Drive – Exterior Change (employee break room) – Approved.

ARB #04-018 Ricker/930 Jamestown Road – Addition (screen porch) – Approved.

ARB #04-020 G-Square/Imperial Building/501 Prince George Street – Exterior Change (exhaust fan) – Approved.

ARB #04-021 Econo-Lodge Motel/442 Parkway Drive – Pool & Fence – Approved.

Mr. Williams motioned to approve the consent agenda as presented.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.

Nay: None.

Absent: Mr. Durbin & Mr. Pons.

Abstain: Mr. Sandbeck & Mr. Spence ARB #04-017.

ARCHITECTURAL PRESERVATION DISTRICT

ARB #04-019 Williams/704 Jamestown Road – Retaining Wall

Joe Hertlzer, contractor and Bob Williams, owner presented plans for a retaining wall to be located in the front and rear of a landscape island between Jamestown Road and old Jamestown Road on Mr. Williams' property. Mr. Hertlzer noted the retaining wall was necessary to help with current erosion on the berm and provided a sample of the proposed brick that closely matches the brick on the dwelling.

Board members expressed concern over the number of trees slated for removal, no other retaining walls in the area, the location of the retaining wall from the sidewalk, the height of the retaining wall at each end and if other means could be used to contain the erosion problem without removing the large dogwoods along Jamestown Road.

Mr. Hertlzer noted the following:

- The erosion problem could be handled with mulch and landscaping thereby eliminating the need to remove the large dogwoods along Jamestown Road.
- The height of the retaining wall is three feet along Jamestown Road to minimize the stark effect of the brick wall.
- Only one pine, which is damaged at the base, would need to be removed if the retaining wall was not constructed adjacent to Jamestown Road
- No other retaining walls were located in this area along Jamestown Road.
- If approved, three or four additional trees with shrubs would replace the trees removed.

A discussion followed with Board members suggesting the grade could be lowered on the left end of the retaining wall to make it even with right end. It was also suggested that a gradual lowering of retaining wall from the center to both ends would lessen the visual prominence of the wall.

Mr. Walker stated he would not vote in favor of the plan due to the number of trees being removed when another solution such as mulching and landscaping would eliminate the erosion problem thereby retaining the large dogwoods along Jamestown Road. Mr. Sandbeck and Mr. Spence agreed with Mr. Walker's observations.

Mr. Williams motioned to approve ARB #04-019 with the height of the wall being reduced on both ends. The motion failed by a 3-2 vote.

Recorded vote on the motion:

Aye: Mr. Williams, Mr. Watson.
Nay: Mr. Sandbeck, Mr. Walker, Mr. Spence.
Absent: Mr. Durbin & Mr. Pons.
Abstain: None.

Mr. Spence motioned to approve the interior oval retaining wall because it would not affect any of the trees, would not be noticeable from Jamestown Road and provides the applicant more definition to the front of his property.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.
Nay: None.

Absent: Mr. Durbin & Mr. Pons.
Abstain: None.

SIGNS

ARB

SIGN #04-009 Ramada Limited/505 York Street – Monument Sign

Angelo Mageras presented his request noting that he would remove the existing neon “Indoor Pool” sign as requested by staff to bring the property into compliance with the Zoning Ordinance.

Mr. Williams motioned to approve ARB Sign #04-009 conditioned upon the neon “Indoor Pool” sign being removed.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.
Nay: None.
Absent: Mr. Durbin & Mr. Pons.
Abstain: None.

ARB

SIGN #04-010 WMBG AM 740 & Best of Williamsburg/1005 Richmond Road – Freestanding Sign

Jason Hill presented a revised sign proposal for WMBG AM 740 & Best of Williamsburg sign as recommended by staff with a dark green background with gold lettering which was acceptable to the Board after reviewing the proposed colors.

Mr. Sandbeck motioned to approve revised sign proposal ARB Sign #04-010.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Watson.
Nay: None.
Absent: Mr. Durbin & Mr. Pons.
Abstain: None.

Minutes February 10, 2004

The minutes were approved as submitted.

There being no further business, the meeting adjourned at 7:15 P.M.

Jason Beck
Zoning Officer